Begin by logging into the SIS at case.edu/sis with your CWRU Network ID and password.

1.  From Faculty Home, click the **Advising** tile. This will present the **My Advisees** page.

2.  If any advisees currently have advising holds, the last column will be labeled Release Advising Hold. This column will not appear if there are no advising holds to release.

3.  Click **Release** to release the advising hold. A confirmation message is displayed confirming that you want to release the hold. If the hold applies to both Summer and Fall terms, the student can now register for either term.  You cannot release the hold for just one of these terms.

If you release an advising hold in error, please email reghelp@case.edu to have it reinstated.