

## OVERVIEW

This topic will explain how to indicate gender identity in SIS.

**Note:** Begin by logging into the SIS at [case.edu/sis](http://case.edu/sis) with your CWRU Network ID and password.

1. **Student Home** appears. Click the **Profile** tile.
2. From the left side navigation pane, click **Personal Details** if it is not already selected.
3. Click **Biographic** on the top right of the page.
4. Click **Gender Identity** to expand the section, then click the row labelled **Gender Identity**.
5. Read the information in the window to learn who may have access to the gender identity you indicate.
6. Click the drop down box and select a gender identity. Click **Save**.
7. To remove your gender identity from SIS, select the blank row at the top of the drop down list, then click **Save**.